

OFFICE OF THE MUNICIPALITY, PATTAMUNDI

No 4447 /PM Date 24-12-2025

**Notice inviting Expression of Interest (EOI)**

The Executive Officer, Pattamundai Municipality on behalf of Municipal Council of Pattamundai Municipality invites sealed Expression of Interest from SHG/Firm for operation and maintenance of Smart Park , tatana, Ward No. 18 & Children's Park, Near Municipality Office, Ward No. 18 , Pattamundai Municipality.

The proposal sealed in a envelope and the envelope must have written on top "Submission of Proposal for Operation and Maintenance of Smart Park & Children's Park of Pattamundai Municipality" to be submitted along with requisite documents addressing to Executive Officer, Pattamundai Municipality through speed post/ courier by Dt. 14-01-2026 by 5 PM which will be opened on 11AM of 15-01-2026.

Detailed of EOI may be downloaded from <https://kendrapara.odisha.gov.in>, <https://pattamundaimunicipality.in> or may be collected from cash counter of this office of the undersigned in working days from 11am of 26-12-2025 to 5pm of 15-01-2026.

*brr 24/12/25*

Executive Officer  
Pattamundai Municipality

Memo no: 4448 Date: 24-12-25

Copy submitted to The Collector/Sub-Collector, Kendrapara, The BDO/Tahsildar Pattamundai with a request to display same in their notice board for wide publicity.

*brr 24/12/25*  
Executive Officer  
Pattamundai Municipality

Memo no: 4449 Date: 24-12-25

Copy submitted to the Director, I&PR, Govt. of Odisha, Bhubaneswar for information with a request to publish the above EOI Notice on daily edition of one Odia and one English newspaper .

*brr 24/12/25*  
Executive Officer  
Pattamundai Municipality

Memo no: 4450 Date: 24-12-25

Copy to the DeGM, Kendrapara with a request to publish this EOI Notice in District Website for wide publication.

*brr 24/12/25*  
Executive Officer  
Pattamundai Municipality

## NOTICE INVITING EXPRESSION OF INTEREST(EOI)

Bid documents in sealed cover are invited from interested management agencies for operation and maintenance of Smart Park , Tatana, Ward No. 18, Childrens Park, Near Municipality Office

Detailed of EOI may be downloaded from <https://kendrapara.odisha.gov.in>, <https://pattamundai.municipality.in> or may be collected from cash counter of this office of the undersigned in working days from 10am of 26-12-2025 to 5pm of 13-01-2026 and filled in EOI must reached before the undersigned on or before 5PM of 14-01-2026 and EOI received after the specified time limit and will be stands invalid, The EOI received will be opened on 11AM of 15-01-2026.

The authority reserves all rights to cancel any or all tender papers without assigning any reason thereof.

### Term and Conditions for the Tender/Auction

1. Intended SHG/Firm who want to participate in the bid should have to submit Xerox copy of valid registration certificate, PAN card, EMD amount of Rs. 100000 in shape of DD/Bankers Cheque/TDR & Paper cost Rs 10000.00 in shape of DD drawn from any nationalized bank, in favor of Executive Officer , Pattamundai Municipality payable at Pattamundai. The Security amount will be refunded after completion of O&M period.

2. Sum of 120000.00 Rupees One lakh twenty thousand only has been kept as minimum offset price as hire charges per annum which will increase 10% annually that of bidding price. Bidder shall have to quote their offer price in the schedule appended to the bid document which will be duly signed and stamped .Highest offered bidder will be selected and the Park will be handed over to it for public use.

3. The highest bidder will be awarded the work order for period of 5 years after the tender process completed . The H1 Bidder shall have to deposit 50% of the bid value when asked immediately before issue of work order and another 50% will be deposited within 6 months after getting work order falling which the deposited amount will be forfeited and work order issued in favour of 1<sup>st</sup> highest bidder will be canceled . In this case , authority may consider 2<sup>nd</sup> highest bidder if thinks proper or go for fresh tender.

4. Municipal Council has decided the highest permissible entrance fee for adult to Rs. 10.00 and Children above 5years to 14years to Rs.5.00 and Children's below 5 years are exempted from the entrance fee. Agency awarded with the O&M of the park should follow this and he/she is not allowed to collect fee more than the fixed cost.

5. Selected bidder will be bear all the expenses towards maintenance of light, Gardens, CCTV, Child Play Equipment's, Open Gym Equipment's etc. from their own resource along with monthly energy charges.

6. For safety of Park, the highest bidder /agency shall appoint one/more watch man and the Executive officer /any designated authority will visit for supervision from time to time .

7. Plastic things like bags, glass etc. are prohibited inside the park which will attract penalty provision and penalty amount as would be decided will be realized from the O&M Agency.

8. No Anti social activities are permitted inside the park. If such incident recorded by Authority , fine up to Rs 5000.00 to be collected from the H1 bidder initially . If such things continued, the agreement will be cancelled and fresh tender will be carried out.

9. No child labor should be engaged inside the park for any work.

10. The selected bidder shall not alter construction /fitting/fixing inside the park without prior approval from the Competent Authority.

11. Drinking of alcohol and smoking is completely prohibited inside Park.

12. The selected bidder has to ensure that Equipment's installed in the park are not damaged, if found damaged, the bidder has to deposit the amount equal value of the damaged things as per demand of municipal authority.

13. The agency will hand over the SWM waste to Municipality and user fee shall be collected.

14. Maintaining Emergency guidelines as issued by Govt. time to time such as wearing mask, hand washing, use of sanitizer, maintaining meter physical distance and avoiding congestion shall be strictly followed.

15. The Municipal Authority may conduct any programme/event at smart park and children's park with any cost by intimating the O&M Agency.

16. Selected bidder has to execute an agreement with Pattamundai Municipality in stamp paper before issue of the work order.

17. If an emergent situation arises, at any time for use of Park, the authority reserves all right to take over /cancel the contract for public use/purpose at any time without any notice.

18. If the service provider finds difficult to sustainable run operation and wants to exit, he/she can do that by providing **30** days' notice to the undersigned.

19. The authority reserves all rights to terminate the contract at any time without providing any reason thereof.

Signature of Executive Officer

Signature of Bidder with seal

**FORMAT A**

Application for Operation, management and maintenance of Smart Park & Children's Park of Pattamundai Municipality:

1. Name of the bidder:
2. Address with mobile no and email id:
3. PAN:
4. Detailed of Paper cost:
5. Detailed of EMD deposited :

Signature of Bidder

## FORMAT B

Upset Price for Operation, management and maintenance of Smart Park & Children's Park of Pattamundai Municipality:

| Sl no | Name of the Park  | Upset price per Annum | Quoted amount | Quoted amount in words |
|-------|---|-----------------------|---------------|------------------------|
| 1     | Smart Park, & Children's Park of Pattamundai Municipality | 120000.00             |               |                        |

Signature of the bidder